Town Of Carroll

Town Board Meeting, September 9th, 2026- 6:30pm

(BOARD WORKSHOP 9/23/26 6:00pm)

1) **Call to Order & Pledge** *Meeting Chair: Tim Burkett*

2) **Town Business:** **August 2026 documents for approval**

a. Meeting Minutes for Board Meeting
b. Monthly Budget Line- Item Report from BLB
c. Final Budget Transfer Report
d. Town Clerk Financial Report
e. Monthly Bills (Voucher Payments) **Motion:_____ 2nd:_____**

Opening: Please Sign in so that we can have accurate information for the monthly minutes. ***Sign in on the separate sheet if you wish to speak.*** The Town of Carroll welcomes comment at the allotted time within our Board meetings. A reminder to all citizens and town personnel to be respectful, to be professional, to be clear and brief.

Please use the Microphone, speak clearly and state your name. Please keep your comments to 3 minutes.

3) **Public Comments/ Concerns/ Suggestions:**

a) Public Health & Safety:
b) Town Fiscal Efficiency:
c) Town Presentation & Pride:
d) Continuous Improvement:
e) Other Comments:

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4) **Personnel:** Resignations/ Retirements/ Leave of Absences/ Appointments/ Commissions

a. **Motion:_____ 2nd:_____**
b. **Motion:_____ 2nd:_____**

5) **Department/ Officers -Reports/ Board Walk:** Report/ KPI/ Trends

a. First Responder: Fire Dept Chief: (Nick Cusimano)
b. Law Enforcement-Police Chief: (Mr. Joshua Ostrander)
c. Town Court:
d. Town Clerk: (Ms. Susan Rowley)
e. Water District Supervisor: (Mr. Timothy Eklund)
f. Highway Department Superintendent: (Mr. Chad Allison)
g. Code Enforcement Officer: (Mr. Alan Gustafson)
h. Property Assessment: (Ms. Roxanne Aucoin)
i. Animal Control Officer: (Mr. Andrew Theis)
j. District 16 County Legislator: (Mr. Dalton Anthony)
k. Town of Carroll Attorney: (Mr. Andrew Goodell)
l. Veterans Representative: (Mr. Paul Oyer)
m. Parks and Recreation Representative: (Mr. John Barber)
n. Councilman/ Deputy Supervisor: (Mr. Kenneth Dahlgren)
o. Councilman: (Mr. John Barber)
p. Councilman: (Mr. Justin Lingenfelter)
q. Councilman: (Mr. Paul Oyer)
r. Councilman/ Town Supervisor: (Mr. Timothy Burkett)

6) **Town Project(s) Report(s):**

a. _ Town Of Carroll Owned Land (Detailed List)

b. _

7) **Public Meeting:**

***Suspend regular business & Open Public Meeting*: Motion:_____2nd:_____**

a. Public Comment

***Close the Public Meeting and reopen the 2nd Open Public Meeting*: Motion:_____2nd:_____**

8) **Contracts/ Agreements/ Announcements:**

a. **Motion:_____2nd:_____**

9) **Committee Meeting Dates:**

Town Board Budget Workshop Wed. September 23rd 6:00pm

(6:00-BOARD, 6:10-Police, 6:20- Code, 6:30-Water, 6:40- Highway, 7:00-Balance)

Zoning Ad Hoc
Water Improvement Project
Energy Committee
Buildings & Property
Fire Commissioners Monday, September14th 7pm
Public Safety& Welfare
Community Engagement
Veteran & Military

10) **Old Business:** **Action Items:**

a) Main Street Corridor – Zoning Ad Hoc_____
b) Pond on Austin Hill Rd.:_____
c) Street Light at Petersons Funeral Home
d) TOC Employee "Handbook" **INSURANCE REQUIREMENT FOR COSTING**
e) "Emergency Action Plan" **INS REQ**
f) Motion_____2nd_____
g) Town Web-Site and procedure requirements- **To Be Municipal Law Compliant**_____

11) **New Business:** **Action Items:**

a) ***NYS Dept of Taxation, MOU for Reassessment*** Motion_____ 2nd _____
b) General Code for Town Laws Motion_____ 2nd _____
c) _____
d) _____
e) _____

12) **Executive Session: Exit Regular Session and move into executive session: Motion:_____ 2nd:_____**
Exit executive session and move back to regular session: Motion:_____ 2nd:_____

13) **Adjournment:** **Motion:_____ 2nd:_____**